



PW 123 BASIC PAVER TRAINING FOR DPW PERSONNEL

1-3 August 2023



STUDENT INFORMATION PACKAGE

COURSE DESCRIPTION: The Basic PAVER training for DPW personnel is offered by the Headquarters Installation Management Command (IMCOM) under the Army Dams & Transportation Infrastructure Program (ADTIP). This course is primarily intended for those who will be maintaining the PAVER database for the DPW. Students in this course will gain in-depth understanding of pavement management and the pavement evaluation program and requirements using the PAVER program. The course will focus on the introduction of pavement management, PAVER Inventory, Work History, PCI evaluation, Reports and Work Planning. At the conclusion of the course, students will be required to pass a test to obtain course completion certificate.

Training will include fieldwork where students will perform visual inspections of the pavement. For this fieldwork, each student must be able to be outdoors on their feet for extended periods of time. Appropriate work clothing is required.

COURSE DATES:

Begin:	1 August 2023	0800 hours
End:	3 August 2023	1530 hours
Travel Dates:	31 July 2023 and 4 August 2023	

LOCATION: Fort Sill, Oklahoma

CLASSROOM: Classroom will be located at Fort Sill, 3281 Koehler Loop, Classroom #5. All students will make their own reservations on DTS. Direction will be provided upon acceptance to the course.

TRAVEL EXPENSES: IMCOM will fund travel expenses of IMCOM employees. All other students must fund their travel and lodging expenses through their home installation. All students are responsible for their travel arrangement and orders. Reimbursable expenses include: travel to and from the departure airport, airfare (or POV mileage up to airfare cost), one rental car per garrison (and fuel), hotel lodging, lodging tax, baggage fee and airport parking. IMCOM employees are to fill out the attached form and send it to:

Megan Splattstoesser – Megan.A.Splattstoesser@usace.army.mil

Patty Martin – Patricia.J.Wilson@usace.army.mil

Heather Smith – Heather.L.Smith@usace.army.mil

A MIPR will then be sent to you for your travel expenses.

In order for an approved student to attend the course, the issued travel MIPR must be accepted or declined. Your resource management office must accept the MIPR for travel expenses within 48 hours of the posting of the MIPR. If the MIPR is NOT accepted in the allotted time, it will be cancelled and withdrawn and your approval to attend the class

terminated.

TRAVEL VOUCHER: Once the class is completed and each student returns home, they will need to complete their travel voucher to be applied against the funds sent to their home station by the MIPR.

ALL travel vouchers must be filed by 1 September 2023, all remaining travel funds will be pulled back and closed. Any travel charges remaining after 1 September 2023 will become the responsibility of the traveler's installation.

TRAVEL/TRANSPORTATION: Students should fly into Lawton, OK. Any attendee who leaves the course earlier than scheduled (except for emergency situations) will not receive a certificate of training and will not attend future training classes. Flight scheduling conflicts are not considered emergencies. Any flight conflicts with the course ending time should be resolved within the student's organization before the course begins. **Students will rent vehicles as groups to save costs if they are from the same garrison. No rentals of large luxury cars, SUV's, vans, or trucks will be approved.**

COURSE ACTIVITIES/MATERIALS: Training will include fieldwork for one afternoon. For this fieldwork, each student must bring appropriate work clothing, rain gear in the event of a rain shower (we will not stay out in heavy rain).

SUPERVISOR APPROVAL: The bottom portion of the attached form requires agreement by the student's supervisor to ensure the student is capable to attend all portions of the course (including fieldwork) as well as commitment to ensuring unused funds are returned by the date specified above.

POC: Please direct questions regarding the class to:

HQ IMCOM

Michael Andres

Program Manager - Army Dams & Transportation Infrastructure

Installation Management Command/G4

Building 2261, Room 2300, Cubicle 2-66

Joint Base San Antonio (Fort Sam Houston)

NIPR: michael.r.andres.civ@army.mil

SIPR: michael.r.andres.civ@mail.smil.mil

Desk: (210) 466-0535

DSN: (312) 450-0535

Cell: (210) 846-0332

TSC

Megan Splattstoesser

ADTIP PAVER Program Manager

Transportation Systems Center of Expertise

1616 Capitol Ave, Omaha, NE 68102

NIPR: megan.a.splattstoesser@usace.army.mil

Cell: (402) 806-6775

Funding Request Form

Address where funding needs to be received: _____

Financial POC: _____

Financial POC Email: _____

Financial POC Phone number: _____

Technical POC _____

Technical POC Email: _____

Technical POC Phone Number: _____

Amount Requested: _____

Description for Funding: _____

Supervisor POC: _____

Supervisor email: _____

Supervisor Phone: _____

Supervisor Signature: _____